10-09-2022

To

Devkan Management,

I have received communication to head to babadogo immediately. However, this came as a surprise as there is no prior communication made in good time, in which to arrange my family. I am currently having a small kid and taking care of his mother amidst hard economic time. I felt that there was need to inform me earlier so that I see how to go about it.

I therefore write to kindly request at least 3 weeks to be able to have time to settle my family near the company promises so that I can be able to work effectively and efficiently.

From Gerishon Waichua

Dispatch clerk.